

Labor Category Descriptions

Computer Systems Engineer I

General Summary

Under supervision, assists in defining and executing systems engineering activities within a project. These activities may consist of systems planning, information security planning, performance management, capacity planning, testing and validation, risk assessment, benchmarking, information engineering, and development and staffing of a systems engineering or security management plan.

Principal Duties and Responsibilities

- 1. Performs systems engineering planning, information security planning, performance management, capacity planning, testing and validation, risk assessment, benchmarking, information engineering, security impact analysis.**
- 2. Development and staffing of a systems engineering or security management plan.**
- 3. Supports a Systems Engineer, as required.**
- 4. Analyzes and develops technical documentation detailing the integration and system performance or information security.**
- 5. May perform other duties as assigned.**

Job Specifications

Bachelor's Degree or equivalent and 2 years of general experience. Six (6) years of general experience is considered equivalent to a Bachelor's Degree. With a Master's Degree, no experience is required.

Computer Systems Engineer II

General Summary

Under general supervision, defines and executes systems engineering activities within a project. These activities may consist of systems planning, information security planning, performance management, capacity planning, testing and validation, risk assessment, benchmarking, information engineering, and development and staffing of a systems engineering or security management plan.

Principal Duties and Responsibilities

- 1. Performs systems engineering planning, information security planning, performance management, capacity planning, testing and validation, risk assessment, benchmarking, information engineering, security impact analysis.**
- 2. Development and staffing of a systems engineering or security management plan.**
- 3. Supports a Sr. Systems Engineer, as required.**
- 4. Analyzes and develops technical documentation detailing the integration and system performance or information security.**
- 5. Coordinates the activities of Systems Engineers and Jr. Systems Engineers assigned to specific systems engineering projects.**
- 6. May perform other duties as assigned.**

Job Specifications

Bachelor's Degree or equivalent and 5 years of general experience. Six (6) years of general experience is considered equivalent to a Bachelor's Degree. With a Master's Degree, three (3) years of general experience

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is required. With a PhD, 1 year of general experience is required.

Computer Systems Engineer III

General Summary

Under general supervision, defines and executes systems engineering activities within a project. These activities may consist of systems planning, information security planning, performance management, capacity planning, testing and validation, risk assessment, benchmarking, information engineering, and development and staffing of a systems engineering or security management plan.

Principal Duties and Responsibilities

- 7. Performs systems engineering planning, information security planning, performance management, capacity planning, testing and validation, risk assessment, benchmarking, information engineering, security impact analysis.**
- 8. Development and staffing of a systems engineering or security management plan.**
- 9. Supports a Sr. Systems Engineer, as required.**
- 10. Analyzes and develops technical documentation detailing the integration and system performance or information security.**
- 11. Coordinates the activities of Systems Engineers and Jr. Systems Engineers assigned to specific systems engineering projects.**
- 12. May perform other duties as assigned.**

Job Specifications

Bachelor's Degree or equivalent and 5 years of general experience. Six (6) years of general experience is considered equivalent to a Bachelor's Degree. With a Master's Degree, three (3) years of general experience is required. With a PhD, 3 years of general experience is required.

Computer Systems Engineer IV

General Summary

Acts as a lead in defining and executing systems engineering activities within a project. These activities may consist of systems planning, information security planning, performance management, capacity planning, testing and validation, risk assessment, benchmarking, information engineering, and development and staffing of a systems engineering or security management plan.

Principal Duties and Responsibilities

- 1. Performs systems engineering planning, information security planning, performance management, capacity planning, testing and validation, risk assessment, benchmarking, information engineering, security impact analysis.**
- 2. Development and staffing of a systems engineering or security management plan.**
- 3. Supports other Sr. Systems Engineers and Program Managers, as required.**
- 4. Analyzes and develops technical documentation detailing the integration and system performance or information security.**
- 5. Coordinates the activities of Systems Engineers and Jr. Systems Engineers assigned to specific systems engineering projects.**
- 6. May perform other duties as assigned.**

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Bachelor's Degree or equivalent and 8 years of general experience. Six (6) years of general experience is considered equivalent to a Bachelor's Degree. With a Master's Degree, six (6) years of general experience is required. With a PhD, 4 years of general experience is required.

Data Warehouse Specialist I

General Summary

Performs as a Data Warehouse Developer on large-scale database management systems. Knowledge of computer equipment and ability to develop complex software to satisfy design objectives.

Principal Duties and Responsibilities

Analyzes functional business applications and design specifications for functional activities. Develops block diagrams and logic flow charts. Translates detailed design into computer software. Prepares required documentation, including both program-level and user-level documentation. Demonstrated ability to work independently with minimal supervision.

Job Specifications

Bachelor's degree or equivalent and 1 year of general experience. Six (6) years of general experience is equivalent to a Bachelor's degree. With a Master's degree, no experience is required.

Data Warehouse Specialist II

General Summary

Utilizes multidimensional database(s) on large-scale database management systems, uses On-Line Analytical Processing (OLAP) Access Tool, and ability to develop complex software to satisfy design objectives.

Principal Duties and Responsibilities

Analyzes and develops functional business applications and design specifications for functional activities. Tests, debugs, and refines the computer software to produce the required product. Enhances software to reduce operating time or improve efficiency. Demonstrated ability to work independently under minimal supervision.

Job Specifications

Bachelor's degree or equivalent and 3 years of general experience. Six (6) years of general experience is equivalent to a Bachelor's degree. With a Master's degree 1 year of general experience is required.

Data Warehouse Specialist III

General Summary

Performs as a Data Warehouse Developer using OLAP tools on large-scale database management systems, knowledge of computer equipment, and ability to develop complex software to satisfy design objectives.

Principal Duties and Responsibilities

Analyzes and develops computer software processing a wide range of capabilities, including data warehouse technologies, business data model, Executive Information Management, and Decision Support System. Analyzes user interfaces, maintain hardware and software performance tuning, analyze workload and computer usage, maintain interfaces with outside systems, analyze proposed system modifications,

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upgrades and new COTS. Provides technical direction to junior staff.

Job Specifications

Bachelor's degree or equivalent and 5 years of general experience. Six (6) years of general experience is equivalent to a Bachelor's degree. With a Master's degree, 3 years of general experience is required. With a PhD, 2 years of general experience is required.

Data Warehouse Specialist IV

General Summary

Performs as a Data Warehouse Developer/Administrator on large-scale database management systems, knowledge of computer equipment, and ability to develop complex software to satisfy design objectives. Possesses ability to assume increasing responsibilities in data mart information system design and management.

Principal Duties and Responsibilities

Provides technical and administrative direction for personnel performing software development tasks, including the review of work products for correctness, adherence to the design concept and to user standards, and for progress in accordance with schedules. Coordinates with Project and/or Program Manager to ensure problem solution and user satisfaction. Makes recommendations, if needed, for approval of major systems installations. Prepares milestone status reports and deliveries/presentations on the system concept to colleagues, subordinates, and end user representatives. Provides daily supervision and technical direction to staff to ensure program deadlines are met.

Job Specifications

Bachelor's degree or equivalent and 7 years of general experience. Six (6) years of general experience is equivalent to a Bachelor's degree. With a Master's degree, 5 years of general experience is required. With a PhD, 3 years of general experience is required.

Enterprise Consultant

General Summary

Deploys enterprise-wide system management tools. Performs ongoing operation issues and has the capability to manage systems. Has a good understanding of complex, multi-platform information technology (IT) infrastructure operations, processes and tools. Deploy architected solution and ability to solve unanticipated complications in the field

Principal Duties and Responsibilities

- 1. Deploy and document enterprise management solutions for complex heterogeneous IT environments.**
- 2. Integrate systems, network and help desk tools into an integrated IT solution.**
- 3. Provide hardware and software tool selection analysis and recommendations.**
- 4. Lead technical teams with diverse areas of specialization to implement multiple software management tools either sequentially or in parallel.**
- 5. May perform other duties as assigned.**

Job Specifications

Bachelor's Degree or equivalent and 6 years of general experience. Six (6) years of general experience is

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equivalent to a Bachelor's Degree. With a Master's Degree, two (2) years of general experience is acceptable. With a PhD, no experience is required.

Network Architecture Engineer II

General Summary

Has knowledge in one or more aspects of telecommunications network architectures for Government applications. May possess broad knowledge in network integration, network interoperability, network implementation, telecommunications technologies, or network protocols. Capable of working, with supervision, on specific tasks associated with specific aspects of network architecture projects.

Principal Duties and Responsibilities

1. Provides assistance and performs general technical tasks for network architecture planning.
2. Provides support for one or more specific areas associated with network-architecture technology, interoperability, or integration.
3. Supports the development of technical analyses, white papers, or research for specific technical areas of network architecture.
4. Assists in general analysis on network interoperability topologies, technologies, interfaces, and protocols.
5. May perform other duties as required.

Job Specifications

Bachelor's Degree in Electrical/Electronics Engineering, Computer Science, or Information Systems. Eight (8) years experience in telecommunications network architectures may be substituted for a Bachelor's Degree.

Program Manager I

General Summary

Directs the performance of a variety of related projects, which may be organized by technology, program, or client. Oversees the technology development and/or application, marketing, and resource allocation within program client base. Program areas typically represent more than three functional areas that may include engineering, systems analysis, quality control, administration, etc.

Principal Duties and Responsibilities

1. Responsible for the effective management of funds and personnel, and is accountable for the quality and timely delivery of all contractual items.
2. Operates within client guidance, contractual limitations, and Company business and policy directives.
3. Serves as focal point-of-contact with client regarding program activities.
4. Ensures that all required resources including manpower, production standards, computer time, and facilities are available for program implementation.
5. Manages program consisting of multiple projects including project identification, design, development, and delivery.
6. Maintains the development and execution of business opportunities based on broad, general guidance.

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7. Confers with project manager to provide technical advice and to assist with problem resolution.
8. Responsible for marketing new technology and follow-on business acquisitions.
9. May perform other duties as assigned.

Job Specifications

Bachelor's Degree or equivalent and 4 years of general experience. Six (6) years of general experience is equivalent to a Bachelor's Degree. With a Master's Degree, two (2) years of general experience is acceptable. With a PhD, no experience is required.

Program Manager II

General Summary

Directs the performance of a variety of related projects, which may be organized by technology, program, or client. Oversees the technology development and/or application, marketing, and resource allocation within program client base. Program areas typically represent more than three functional areas that may include engineering, systems analysis, quality control, administration, etc.

Principal Duties and Responsibilities

1. Responsible for the effective management of funds and personnel, and is accountable for the quality and timely delivery of all contractual items.
2. Operates within client guidance, contractual limitations, and Company business and policy directives.
3. Serves as focal point-of-contact with client regarding program activities.
4. Ensures that all required resources including manpower, production standards, computer time, and facilities are available for program implementation.
5. Manages program consisting of multiple projects including project identification, design, development, and delivery.
6. Maintains the development and execution of business opportunities based on broad, general guidance.
7. Confers with project manager to provide technical advice and to assist with problem resolution.
8. Responsible for marketing new technology and follow-on business acquisitions.
9. May perform other duties as assigned.

Job Specifications

Bachelor's Degree or equivalent and 7 years of general experience. Six (6) years of general experience is equivalent to a Bachelor's Degree. With a Master's Degree, five (5) years of general experience is acceptable. With a PhD, 1 year of general experience is required.

Program Manager III

General Summary

Directs the performance of a variety of related projects, which may be organized by technology, program, or client. Oversees the technology development and/or application, marketing, and resource allocation within program client base. Program areas typically represent more than three functional areas that may include engineering, systems analysis, quality control, administration, etc.

Principal Duties and Responsibilities

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1. Responsible for the effective management of funds and personnel, and is accountable for the quality and timely delivery of all contractual items.
2. Operates within client guidance, contractual limitations, and Company business and policy directives.
3. Serves as focal point-of-contact with client regarding program activities.
4. Ensures that all required resources including manpower, production standards, computer time, and facilities are available for program implementation.
5. Manages program consisting of multiple projects including project identification, design, development, and delivery.
6. Maintains the development and execution of business opportunities based on broad, general guidance.
7. Confers with project manager to provide technical advice and to assist with problem resolution.
8. Responsible for marketing new technology and follow-on business acquisitions.
9. May perform other duties as assigned.

Job Specifications

Bachelor's Degree or equivalent and 10 years of general experience. Six (6) years of general experience is equivalent to a Bachelor's Degree. With a Master's Degree, eight (8) years of general experience is acceptable. With a PhD, 6 year of general experience is required.

Program Manager IV

General Summary

Directs the performance of a variety of highly technical projects which may be organized by technology, program or client. Oversees the technology development and/or application, marketing, and resource allocation within program client base. Program areas typically include engineering, integration, test, systems analysis, quality assurance, etc.

Principal Duties and Responsibilities:

1. Responsible for the effective management of funds and personnel, and is accountable for the quality and timely delivery of all contractual items.
2. Operates within client guidance, contractual limitations, and Company business and policy directives.
3. Serves as focal point of contact with client regarding program activities.
4. Ensures that all required resources are available for program implementation.
5. Maintains the development and execution of business opportunities based on broad, general guidance.
6. Confers with project manager to provide technical advice and to assist with problem resolution.
7. May perform other duties as assigned.

Job Specifications

Bachelor's Degree or equivalent and 15 years of general experience. Six (6) years of general experience is equivalent to a Bachelor's Degree. With a Master's Degree, thirteen (13) years of general experience is acceptable. With a PhD, 11 year of general experience is required.

Programmer Analyst I

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General Summary

Works under supervision to support the activities of a Sr. Programmer Analyst. Supports the maintenance and operating efficiency of a major subsystem, such as the teleprocessing network, database management systems, etc.

Principal Duties and Responsibilities

1. **Support the continual assessment of the performance of appropriate software systems to identify and correct problems which impact operation efficiency and work quality.**
2. **Analyzes performance indicators such as system's response time and number of programs being processed to ensure operational efficiency.**
3. **Designs, codes, installs, and maintains appropriate systems software program.**
4. **Supports the identification, evaluation, customizing and implementation of vendor-supplied software packages.**
5. **Supports special system regenerations where applicable to reflect changes in peripheral configuration.**
6. **Ensures the maintenance of adequate software systems documentation.**
7. **Trains users in applications programming and other user personnel in the use of systems software and related hardware.**
8. **May perform other duties as assigned.**

Job Specifications

Bachelor's Degree or equivalent and 1 year of general experience. Six (6) years of general experience is considered equivalent to a Bachelor's Degree. With a Master's Degree, no experience is required.

Programmer Analyst II

General Summary

Works under supervision to support the activities of a Sr. Programmer Analyst. Supports the maintenance and operating efficiency of a major subsystem, such as the teleprocessing network, database management systems, etc.

Principal Duties and Responsibilities

1. **Support the continual assessment of the performance of appropriate software systems to identify and correct problems which impact operation efficiency and work quality.**
2. **Analyzes performance indicators such as system's response time and number of programs being processed to ensure operational efficiency.**
3. **Designs, codes, installs, and maintains appropriate systems software program.**
4. **Supports the identification, evaluation, customizing and implementation of vendor-supplied software packages.**
5. **Supports special system regenerations where applicable to reflect changes in peripheral configuration.**
6. **Ensures the maintenance of adequate software systems documentation.**
7. **Trains users in applications programming and other user personnel in the use of systems software and related hardware.**
8. **May perform other duties as assigned.**

Job Specifications

Bachelor's Degree or equivalent and 2 years of general experience. Six (6) years of general experience is

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considered equivalent to a Bachelor's Degree. With a Master's Degree, 2 years of experience is required.

Programmer Analyst III

General Summary

Works under supervision to support the activities of a Sr. Programmer Analyst. Supports the maintenance and operating efficiency of a major subsystem, such as the teleprocessing network, database management systems, etc.

Principal Duties and Responsibilities

1. **Support the continual assessment of the performance of appropriate software systems to identify and correct problems which impact operation efficiency and work quality.**
2. **Analyzes performance indicators such as system's response time and number of programs being processed to ensure operational efficiency.**
3. **Designs, codes, installs, and maintains appropriate systems software program.**
4. **Supports the identification, evaluation, customizing and implementation of vendor-supplied software packages.**
5. **Supports special system regenerations where applicable to reflect changes in peripheral configuration.**
6. **Ensures the maintenance of adequate software systems documentation.**
7. **Trains users in applications programming and other user personnel in the use of systems software and related hardware.**
8. **May perform other duties as assigned.**

Job Specifications

Bachelor's Degree or equivalent and 3 years of general experience. Six (6) years of general experience is considered equivalent to a Bachelor's Degree. With a Master's Degree, 3 years of experience is required. With a PhD, 1 year of experience is required.

Programmer Analyst IV

General Summary

Works independently, with management review of end results. Has prime accountability for the maintenance and operating efficiency of a major subsystem, such as the teleprocessing network, database management systems, etc.

Principal Duties and Responsibilities

1. **Continually assess the performance of appropriate software systems to identify and correct problems which impact operation efficiency and work quality.**
2. **Maintains active liaison with user personnel to ensure continuing responsiveness of applicable system software user requirements.**
3. **Analyzes performance indicators such as system's response time and number of programs being processed to ensure operational efficiency.**
4. **Designs, codes, installs, and maintains appropriate systems software program.**
5. **Identifies, evaluates, tailors, and directs the implementation of vendor-supplied software packages.**
6. **Performs special system regenerations where applicable to reflect changes in peripheral configuration.**
7. **Ensures the maintenance of adequate software systems documentation.**
8. **Recommends to management the purchase or lease of system software packages and related**

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hardware.

9. Provides technical assistance to less experienced systems software personnel in the resolution of complex system-related problems.
10. Trains users in applications programming and other user personnel in the use of systems software and related hardware.
11. May perform other duties as assigned.

Job Specifications

Bachelor's Degree or equivalent and 6 years of general experience. Six (6) years of general experience is considered equivalent to a Bachelor's Degree. With a Master's Degree, four (4) years of general experience is required. With a PhD, 2 year of general experience is required.

Quality Assurance Analyst I

General Summary

Establishes and maintains a process for evaluating systems and associated documentation. Determines the resources required for quality control. Maintains the level of quality throughout the project life cycle.

Principal Duties and Responsibilities

Conducts formal and informal reviews at pre-determined points throughout the development life cycle. Provides technical and administrative direction for personnel performing systems development tasks, including the review of work products for correctness, adherence to the design concept and to user standards, review of program documentation to assure government standards/requirements are adhered to, and for progress in accordance with schedules. Coordinates with the Project Manager to ensure problem solution and user satisfaction. Makes recommendations, if needed, for approval of major systems installations. Prepares milestone status reports and deliveries/presentations on the system concept to colleagues, subordinates, and end user representatives.

Job Specifications

Bachelor's Degree or equivalent and 2 years of general experience. Six (6) years of general experience is considered equivalent to a Bachelor's Degree. With a Master's Degree, no experience is required.

Quality Assurance Analyst II

General Summary

Establishes and maintains a process for evaluating systems and associated documentation. Determines the resources required for quality control. Maintains the level of quality throughout the project life cycle.

Principal Duties and Responsibilities

Conducts formal and informal reviews at pre-determined points throughout the development life cycle. Provides technical and administrative direction for personnel performing systems development tasks, including the review of work products for correctness, adherence to the design concept and to user standards, review of program documentation to assure government standards/requirements are adhered to, and for progress in accordance with schedules. Coordinates with the Project Manager to ensure problem solution and user satisfaction. Makes recommendations, if needed, for approval of major systems installations. Prepares milestone status reports and deliveries/presentations on the system concept to colleagues, subordinates, and end user representatives.

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Bachelor's Degree or equivalent and 2 years of general experience. Six (6) years of general experience is considered equivalent to a Bachelor's Degree. With a Master's Degree, no experience is required.

Quality Assurance Analyst III

General Summary

Establishes and maintains a process for evaluating systems and associated documentation. Determines the resources required for quality control. Maintains the level of quality throughout the project life cycle.

Principal Duties and Responsibilities

Conducts formal and informal reviews at pre-determined points throughout the development life cycle. Provides technical and administrative direction for personnel performing systems development tasks, including the review of work products for correctness, adherence to the design concept and to user standards, review of program documentation to assure government standards/requirements are adhered to, and for progress in accordance with schedules. Coordinates with the Project Manager to ensure problem solution and user satisfaction. Makes recommendations, if needed, for approval of major systems installations. Prepares milestone status reports and deliveries/presentations on the system concept to colleagues, subordinates, and end user representatives.

Job Specifications

Bachelor's Degree or equivalent and 2 years of general experience. Six (6) years of general experience is considered equivalent to a Bachelor's Degree. With a Master's Degree, no experience is required.

Quality Assurance Analyst IV

General Summary

Establishes and maintains a process for evaluating systems and associated documentation. Determines the resources required for quality control. Maintains the level of quality throughout the project life cycle.

Principal Duties and Responsibilities

Conducts formal and informal reviews at pre-determined points throughout the development life cycle. Provides technical and administrative direction for personnel performing systems development tasks, including the review of work products for correctness, adherence to the design concept and to user standards, review of program documentation to assure government standards/requirements are adhered to, and for progress in accordance with schedules. Coordinates with the Project Manager to ensure problem solution and user satisfaction. Makes recommendations, if needed, for approval of major systems installations. Prepares milestone status reports and deliveries/presentations on the system concept to colleagues, subordinates, and end user representatives.

Job Specifications

Bachelor's Degree or equivalent and 2 years of general experience. Six (6) years of general experience is considered equivalent to a Bachelor's Degree. With a Master's Degree, no experience is required.

Software Engineer I

General Summary

Under general supervision, engineers software solutions based upon client requirements. Generally reports to a Sr. Software Engineer and makes use of commercially-available or custom Computer Aided

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Software Engineering (CASE) tools as required.

Principal Duties and Responsibilities

1. Engineers software solutions based upon client requirements.
2. Supports a Sr. Software Engineer as required.
3. Uses commercially-available or custom CASE tools as required.
4. Develops technical documentation detailing the project design parameters.
5. May perform other duties as assigned.

Job Specifications

Bachelor's Degree or equivalent and 1 year of general experience. Six (6) years of general experience is considered equivalent to a Bachelor's Degree. With a Master's Degree, no experience is required.

Software Engineer II

General Summary

Under general supervision, engineers software solutions based upon client requirements. Generally reports to a Sr. Software Engineer and makes use of commercially-available or custom Computer Aided Software Engineering (CASE) tools as required.

Principal Duties and Responsibilities

1. Engineers software solutions based upon client requirements.
2. Supports a Sr. Software Engineer as required.
3. Uses commercially-available or custom CASE tools as required.
4. Develops technical documentation detailing the project design parameters.
5. May perform other duties as assigned.

Job Specifications

Bachelor's Degree or equivalent and 2 years of general experience. Six (6) years of general experience is considered equivalent to a Bachelor's Degree. With a Master's Degree, one (1) year of general experience is required.

Software Engineer III

General Summary

Under general supervision, engineers software solutions based upon client requirements. Generally reports to a Sr. Software Engineer and makes use of commercially-available or custom Computer Aided Software Engineering (CASE) tools as required.

Principal Duties and Responsibilities

1. Engineers software solutions based upon client requirements.
2. Supports a Sr. Software Engineer as required.
3. Uses commercially-available or custom CASE tools as required.
4. Develops technical documentation detailing the project design parameters.
5. May perform other duties as assigned.

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Bachelor's Degree or equivalent and 3 years of general experience. Six (6) years of general experience is considered equivalent to a Bachelor's Degree. With a Master's Degree, two (2) years of general experience is required. With a PhD, no experience is required.

Software Engineer IV

General Summary

Under general supervision, engineers software solutions based upon client requirements. Generally reports to a Sr. Software Engineer and makes use of commercially-available or custom Computer Aided Software Engineering (CASE) tools as required.

Principal Duties and Responsibilities

- 1. Engineers software solutions based upon client requirements.**
- 2. Supports a Sr. Software Engineer as required.**
- 3. Uses commercially-available or custom CASE tools as required.**
- 4. Develops technical documentation detailing the project design parameters.**
- 5. May perform other duties as assigned.**

Job Specifications

Bachelor's Degree or equivalent and 5 years of general experience. Six (6) years of general experience is considered equivalent to a Bachelor's Degree. With a Master's Degree, three (3) years of general experience is required. With a PhD, 1 year of general experience is required.

Subject Matter Expert I

General Summary

Expert in single or multiple technical disciplines. Provides Expert guidance and insight into specific technologies and their application and independently performs a variety of system design and integration tasks where a specific subject matter expertise is necessary.

Principal Duties and Responsibilities:

- 1. Plans and performs research, design assessment, development, integration and other assignments in a specific technical area.**
- 2. Supervises broad team of systems engineers.**
- 3. Responsible for highly complex technical/engineering areas.**
- 4. May perform other duties, as assigned.**

Job Specifications

Bachelor's Degree or equivalent and 4 years of general experience. 6 years of general experience is considered equivalent to a Bachelor's Degree. With a Master's Degree, 2 years of general experience is required. With a PhD, 1 year of general experience is required.

Subject Matter Expert II

General Summary

Expert in single or multiple technical disciplines. Provides Expert guidance and insight into specific technologies and their application and independently performs a variety of system design and integration

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tasks where a specific subject matter expertise is necessary.

Principal Duties and Responsibilities:

1. **Plans and performs research, design assessment, development, integration and other assignments in a specific technical area.**
2. **Supervises broad team of systems engineers.**
3. **Responsible for highly complex technical/engineering areas.**
4. **May perform other duties, as assigned.**

Job Specifications

Bachelor's Degree or equivalent and 7 years of general experience. 6 years of general experience is considered equivalent to a Bachelor's Degree. With a Master's Degree, 5 years of general experience is required. With a PhD, 3 years of general experience is required.

Subject Matter Expert III

General Summary

Expert in single or multiple technical disciplines. Provides Expert guidance and insight into specific technologies and their application and independently performs a variety of system design and integration tasks where a specific subject matter expertise is necessary.

Principal Duties and Responsibilities:

1. **Plans and performs research, design assessment, development, integration and other assignments in a specific technical area.**
2. **Supervises broad team of systems engineers.**
3. **Responsible for highly complex technical/engineering areas.**
4. **May perform other duties, as assigned.**

Job Specifications

Bachelor's Degree or equivalent and 12 years of general experience. 6 years of general experience is considered equivalent to a Bachelor's Degree. With a Master's Degree, 10 years of general experience is required. With a PhD, 8 years of general experience is required.

Subject Matter Expert IV

General Summary

Expert in single or multiple technical disciplines. Provides Expert guidance and insight into specific technologies and their application and independently performs a variety of system design and integration tasks where a specific subject matter expertise is necessary.

Principal Duties and Responsibilities:

1. **Plans and performs research, design assessment, development, integration and other assignments in a specific technical area.**
2. **Supervises broad team of systems engineers.**
3. **Responsible for highly complex technical/engineering areas.**
4. **May perform other duties, as assigned.**

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Bachelor's Degree or equivalent and 17 years of general experience. 6 years of general experience is considered equivalent to a Bachelor's Degree. With a Master's Degree, 15 years of general experience is required. With a PhD, 13 year of general experience is required.

Technical Writer/Editor I

General Summary

Assists in collecting and organizing information required for preparation of user's manuals, training materials, installation guides, proposals, and other reports and deliverables. May have experience in Information Security.

Principal Duties and Responsibilities

Edits functional descriptions, system specifications, user's manuals, special reports, or any other customer deliverables and documents or information security related documents.

Job Specifications

Bachelor's Degree or equivalent. Six (6) years of general experience is considered equivalent to a Bachelor's Degree.

Technical Writer/Editor II

General Summary

Assists in collecting and organizing information required for preparation of user's manuals, training materials, installation guides, proposals, and other reports and deliverables. May have experience in Information Security.

Principal Duties and Responsibilities

Edits functional descriptions, system specifications, user's manuals, special reports, or any other customer deliverables and documents or information security related documents.

Job Specifications

Bachelor's Degree or equivalent and 2 years of experience. Six (6) years of general experience is considered equivalent to a Bachelor's Degree. With a Master's Degree, no experience is required.